



Job description	
Job title	Rapid Response Assistant
Pay Band	Pay Band D / SCP 5-6
Directorate	Early Intervention & Prevention
Section/team	Reablement /Rapid Response
Accountable to	Rapid Response Senior Officer
Responsible for	NA
Date reviewed	January 2020

Purpose of the Job

To provide a rapid response to service users in times of crisis, injury or illness, to prevent hospital admission or facilitate hospital discharge. To support service users using an enabling approach to achieve the maximum possible independence for them in their daily lives.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. To assist the service user with their personal care, offer practical assistance and advice within an enabling approach.
2. To provide intervention and support following Care Line call request
3. To promote and support the use of Assistive Technology to maximise independence
4. Assist in identifying service user and carer's needs and aspirations and contribute to the development of person centre support plans.
5. To maintain accurate and appropriate records and complete documentation in accordance with the service policy and procedures, professional standards and satisfy legal requirements including medicines management
6. Actively participate in supervision and My Time and demonstrate an active commitment to continuous personal development by attending relevant training and development opportunities including team meetings
7. To be aware of the appropriate action to be taken in emergency situations including acting as an alerter in safeguarding issues