



Conditions of Service

Post	Wellbeing & Partnership Manager
Employment status	Permanent
Grade	Pay Band J – SCP 26 - 28
General	The conditions in the National Joint Council for Local Authority Services (Green Book) will apply.
Hours of Work	36 Hours Per Week (Weekend, Evening, Out of Hours Rota)
Salary	£34,834.00 – £36,648.00 Per Annum
Basic annual leave	187.2 hours per annum (pro-rata for part time staff)
Medical	The successful applicant will be required to complete a medical questionnaire and may also be required to undergo a medical examination.
Training	Volair Ltd encourages training and development for all employees.
Pension	If eligible you will be automatically enrolled into the NEST Pension Scheme.
Childcare vouchers	Volair Ltd is in partnership with a childcare voucher provider, Sodexo who offer existing members a salary sacrifice scheme. However, due to government changes the childcare voucher scheme closed to new entrants in October 2018. Therefore if you were not an existing member of Sodexo prior to October 2018, you will not be eligible to join. There is a government alternative to the Childcare Voucher Scheme called Tax Free



Car status

Childcare. Further information can be found on the Government website.

Casual. Car mileage rates will be 36.9p per mile for Essential Users and 46.9p per mile for Casual Users.

Car Parking is available at Volair Centres and is free of charge.

Disclosure

The post is subject to a Disclosure and Barring check. You must ensure that you complete Section 8 of the application form. If you fail to do so your application will not be considered. Having a criminal record will not necessarily prevent you from being appointed to the post.

Additional information

We reserve the right to close this vacancy earlier than the specified date should we receive sufficient applications.

Applications can only be accepted through the Jobs page following registration. Forms received via the post will not be processed.

The job description and other supporting documents will not be accessible once the vacancy closing date has passed so if a copy is required you should download it now.