



<b>Job description</b>	
<b>Job title</b>	Reablement Assistant
<b>Grade</b>	Pay Band D
<b>Directorate</b>	Adult Social care
<b>Section/team</b>	Knowsley Assessment and Reablement Service
<b>Accountable to</b>	Senior Reablement Officer
<b>Responsible for</b>	
<b>Date reviewed.</b>	3.5.23

### **Purpose of the job**

To support service users using an enabling approach to achieve the maximum possible independence for them in their daily lives. This may be by providing personal care, practical assistance and encouragement to enable them to do things for themselves whenever possible aiming to achieve maximum independence.

### **Duties and responsibilities**

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. To assist the service user with their personal care, offer practical assistance and advice within an enabling approach.
2. Assist in identifying service user and carer's needs and aspirations and contribute to the development of person centre support plans.
3. Actively support service users at home and in the community to achieve the agreed outcomes within their support plan.
4. Contribute to the monitoring and reviewing of support plans through accurate recording of information on progress and outcomes achieved.
5. To maintain accurate and appropriate records and complete documentation in accordance with the service policy and procedures, professional standards and satisfy legal requirements including medicines management.
6. Actively participate in supervision and PR&D's and demonstrate an active commitment to continuous personal development by attending relevant training and development opportunities including team meetings.



7. To be aware of the appropriate action to be taken in emergency situations including acting as an Alerters in safeguarding issues
8. To work with other professionals to promote independence and assist in the achievement of service user outcomes.
9. Comply with risk assessment and actions identified to manage those risks any newly identified risks to be recorded and reported to the Reablement Officer.
10. Adhere to KMBC health and safety policy and procedures.

### Health and safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals in danger.

### Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use policy and Data Protection Policy,
- Protect the council's information assets from unauthorised access, disclosure, modification, destruction or interference,
- Report actual or potential security incidents.

### Knowsley Better Together – Staff Qualities

The following qualities have been adopted by the Council and apply to all employees. You are expected to embrace and display these qualities.

- **Integrity.** You are required to be open and honest, maintain high standards of personal behaviour and display strong moral principles.
- **Accountability.** You must take personal responsibility for your actions and decisions and understand the consequences of your behaviour.
- **Communication.** You must listen and talk to others, taking account of other people's points of view. You should share information and strive to work together.
- **Respect.** You must treat people with care and dignity, observing the rights of other people, and helping and supporting others where you can.