



Job description			
Job title	Adoption Support Social Worker		
Grade	Grade L SCP 32-33 Grade M SCP 34-35 (with appropriate qualification)		
Directorate	Children's Services		
Service/team	Adoption in Merseyside Adoption Support Team		
Accountable to	Adoption Support Team Manager		
Responsible for	Assessing support needs in adoptive families		
JE Reference	N/A	Date Reviewed	May 20 th 2025

Purpose of the Job

You will be responsible for assessing support needs for adoptive families across the Merseyside Region, primarily post adoption, and ensuring appropriate therapeutic packages of support are provided, through applications for funding from the ASGSF or other resources.

Duties and Responsibilities

This is not a comprehensive list of all the tasks, which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

1. To support adoptive families in the region and offer necessary advice and guidance as appropriate.
2. To carry out comprehensive assessments of support need to identify therapeutic support required.
3. To complete applications for therapeutic support to the ASGSF
4. To monitor and review therapeutic support packages
5. To attend meetings with other agencies and professionals to discuss adoption support needs of families
6. To keep records and produce reports to a standard set by the Directorate and in accordance with Good Practice, Guidance and Regulations.
7. To take part in such development work as may be required, and to promote improvement of service or the use of resources.
8. To pursue appropriate personal and professional development opportunities as and when they occur.
9. To undertake the role of Team Duty Officer as required by the Adoption Support Team Manager



10. To undertake any other duties commensurate with your role as identified by the Adoption Support Team manager

Knowsley Better Together – Staff Qualities



Health and Safety

- To use equipment as instructed and trained.
- To inform management of any health and safety issues which could place individuals at risk.

Data Protection and Information Security

- Implement and act in accordance with the Information Security Acceptable Use Policy, Data Protection Policy and GDPR.
- Protect the Council's information assets from unauthorised access, disclosure, modification, destruction or interference.
- Report actual or potential security incidents.