



Person Specification			
<b>Post title</b>	Learning & Development Officer: Domestic Abuse and Violence Against Women and Girls (VAWG).	<b>Grade</b>	M

\* \* \* This post is exempt from the provisions of the Rehabilitation of Offenders Act – applicants must disclose all criminal convictions including those which are ‘spent’, in addition to any cautions and bindover orders received in the last 12 months \* \* \* **DELETE IF NOT APPLICABLE** \* \* \*

**No more than 15 criteria.**

To be successful in this role you will need to demonstrate how you meet the criteria below at application & interview stage.

Shortlisting Number	Criteria	Method of assessment
<b>Skills, knowledge, experience</b>		
S1	Experience of working within domestic abuse and or VAWG setting providing direct support and design of services to those impacted (victim/survivors, children or perpetrators)	CV/SS, I
S3	Understanding of Domestic Abuse and VAWG local, regional and national trends, policies, strategies, practice and legislation and how this informs and influences local responses	CV/SS, I
S4	Experience and evidence of safe user engagement with those impacted by domestic abuse/VAWG to co-produce support services and identify opportunities for service improvement and innovation	CV/SS/E
S6	Experience of confident participate in multi-agency meetings and ability to chair multi-agency meetings and learning reviews.	CV/SS, I
S7	Experience participating in Learning Reviews to identify good practice, developing improvement plans to improve domestic abuse and VAWG responses across Knowsley and where necessary the wider Liverpool city region.	CV/SS, I
S8	Experience and evidence of design/delivery of appropriate training relating to Domestic Abuse and	CV/SS/E/P/ I

June 2025





	VAWG. Ability to utilise multiple mechanisms to support the workforce need including face-face training, online training, staff briefings, webinars and via other mechanisms as appropriate.	
S9	Ability to undertake research into good practice to inform future planning and delivery of domestic abuse and VAWG responses in Knowsley and where necessary the wider Liverpool city region.	CV/SS, I
S10	Knowledge of managing data to inform decision making, manage performance and track impact.	CV/SS, I
S11	Demonstrates excellent administrative capabilities, ensuring accurate coordination of meetings, tracking of actions, and effective management of delivery plans.	CV/SS, I
<b>Personal attributes and circumstances</b>		
P1	You must adhere to the “Knowsley Better Together” staff qualities; Integrity, Accountability, Communication and Respect	I
P2	Ability to travel around the Knowsley area and wider region by public or private transport and be able to work flexibly if required.	CV/SS, I
<b>Communication</b>		
C1	Excellent level of written and verbal communication skills including briefings, reports and presentations.	CV/SS, I
C2	Excellent interpersonal skills with the ability to generate confidence, trust and respect and establish positive working relationships with staff at all levels, elected members, corporate colleagues, external organisations and victims and survivors of domestic abuse and the communities of Knowsley.	CV/SS/E/P/I
<b>Qualifications</b>		
Q1	Professional qualification (IDVA/Domestic Abuse Advocacy /VAWG related area /Social Work)	CV/C

**CV/SS** = Curriculum Vitae/Supporting Statement **A** = Application Form **C** = Certificate **E** = Exercise **I** = Interview  
**P** = Presentation **AC** = Assessment Centre **T** = Test

June 2025





Where the post involves working with children, in addition to a candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people.
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people.
- Emotional resilience in working with challenging behaviours.
- Attitudes to use of authority and maintaining discipline

We have a positive attitude to the employment of disabled people and guarantee an interview to those who meet **all** the necessary criteria of the person specification.

June 2025

